2015 Summer Salary: General Guidelines

- During the summer, eligible academic year faculty may earn up to a maximum of one-third of the nine-month annual salary rate as additional compensation. The summer period is considered to be a total of 67 eligible working days, with a maximum of 57 of those days in that period eligible for pay (3 months = 57 days); working days are considered Monday – Friday. This year, the summer period runs from May 18, 2015 – August 18, 2015.

- As communicated by the Provost’s office in previous years, federal auditors have been auditing research compliance at universities for several years, and they have directed considerable focus on the usage of summer ninths/months.

- Per campus policy, faculty who wish to report more than 2.5 ninths/months (i.e., 47.5 work days) from federal funding sources may only do so by indicating in a written attestation the precise number of additional days of compensation they anticipate being paid from federal funds, and the congruence between days of effort for this compensation and personal and/or vacation days being taken.
  - The attestation must be filed with the Office of the Executive Vice Chancellor and Provost by April 30th each year. The campus announcement of this requirement can be found here.
  - Your CSS research administrator or departmental financial contact, as appropriate, will work with you to comply with this policy by the deadline, as needed. Reviewing and signing the ‘2015 Summer Salary Request Form’ fulfills this campus requirement.
  - This policy does not apply to faculty who receive all of their summer salary support from the Lawrence Berkeley National Laboratory (LBNL). If you expect to be paid from LBNL, please note number of days and department name under “Agency name” on the form for our reference.
  - If you will be receiving compensation from both LBNL and UC Berkeley, your total salary from both sources cannot exceed three months (57 days) of your ANNUAL academic salary.

- Effective December 30, 2014, the NIH Salary Limitation (CAP) is $183,300. If you plan to receive summer salary from your NIH grant and your monthly summer salary exceeds $15,125.00 (NIH monthly salary cap for summer salary), the difference can be supplemented by unrestricted funds. Information regarding this requirement can be found here.

- NSF grants generally limit summer compensation to no more than two months (two ninths or 38 days) of an academic year salary.

- Please be aware that advance approval from some sponsored agencies are required if you wish to reduce your committed effort by more than 25 percent for many federal awards (for instance, 1 month committed but 0.5 month charged = 50% reduction).

- Please check with your CSS research administrator or departmental financial contact, as appropriate, for any additional summer salary restrictions.

- If you have a pending merit adjustment, your financial administrator will reserve funds at the higher rate for July and August requests. The Academic Personnel Office (APO) will confirm all merit increases and promotions are approved for Campus Shared Services (CSS) processing.